



GOVERNMENT DEGREE COLLEGE

(Affiliated to Yogi Vemana University, Kadapa)

Ramireddy Palli Road, JAMMALAMADUGU
Y.S.R Kadapa District, Andhra Pradesh 516 434



Department of English

Minutes Meeting Register

2019-2020



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List of Staff Members

Dr. M.V. Subrahana

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Handwritten: Full Road, 512770202, K. M. K. B. K. B.
V. S. S. College District, Kadapa District Tel. 432

Reopening Date : 06-06-2019
Semester : I Semester classes commenced on 06-06-2019
II Semester classes commenced on 12-06-2019
III Semester classes commenced on 01-11-2019
Academic Year : 2019-2020

- The Department Faculty and the Principal met in the department and discussed the Syllabus distribution and the other departmental activities.
- Syllabus for the Semester examinations is distributed.
- The Faculty concerned discussed the departmental time table, annual plan, Curriculum plan, teaching diaries etc.
- To distribute the prepared material to the students.

M. V. Selvaraj
HOD / In Charge / Lecturer
K. M. K. B. K. B.
2019

Principal
Principal
Government Degree College
Kadapa District



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Date: 26.08.2019

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review analysis of the results of the last year / semester examinations.
- To Probable dates for conducting I & II internal examinations are discussed and finalized. The due syllabus to be covered for the said exams is also finalized.
- To discuss the departmental activities seminars, Quiz, Guest Lecturer, Jam, Group discussion and Assignments..... etc.

M.V. Subramanian
HOD / In Charge / Lecturer

SC
K. V. S. S. S.

Principals

Principal

PRINCIPAL
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Date: 01.11.2019

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To approve the Semester & Time table.
- To discuss the progress in the departmental activities
- Identification of slow and advanced learners
- To conduct the remedial coaching for the slow learners
- To coverage of syllabus

M.V. Subram
HOD / In Charge / Lecturer

Secretary
K. H. S.

M. V.

Principal

PRINCIPAL
Government Degree College
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Date: 10.03.2020

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review the completion of the syllabus
- To assess the departmental activities
- To give due instructions to the students for scoring good percentage in the ongoing examinations.
- To discuss the tentative time table of the university end semester examinations.
- To discuss Community Service Projects and Short and Long Term Internships to be initiated.

J.C. Srinivasulu
K. H. Srinivasulu

M.V. Srinivasulu

HOD / In Charge / Lecturer

M.A.

P. Srinivasulu

Principal

PRINCIPAL
Government Degree College
JAMMALAMADUGU.